



Dear Potential NSS Exhibitor:

On behalf of the National Space Society, it is our pleasure to invite you to exhibit at our 2005 International Space Development Conference (ISDC), Thursday, May 19 through Sunday, May 22, 2005 in Washington, DC.

NSS' ISDC provides *the* paramount forum for you to meet with qualified prospects, attend exceptional educational and informational programs, and take advantage of four days of networking opportunities. Additional conference highlights will include talented speakers from all venues of the profession and government.

NSS anticipates between 500 and 1,000 attendees...and space for only a limited number of exhibitors!

Conference Benefits: The Exhibit Area will be conveniently located in a room co-located with the Art Exhibit, with space available for table-top exhibits, space for 8' deep x 10' wide freestanding displays is available in the main lobby and foyer next to the conference meetings. In order to boost conference attendee involvement with exhibitors, we offer the following:

- Upon request, attendee list will be available pre- and post-conference for a one-time mailing (list will not include email addresses)
- Upon request, web site listing with link to your website.

Cost: The cost is only (prices do not include electricity, meals, telephone/internet, labor, or additional furnishings):

- \$750 per table (discount if you are an NSS Chapter, Co-Sponsoring Organization, or ISDC 2005 Sponsor) if you sign up before April 15. Included in this price is a six-foot draped table, two chairs, one conference registration, and a listing in the Conference Materials that all registered attendees will receive.
- \$3,500 per 8' deep x 10' wide freestanding display space (discount if you are an NSS Chapter, Co-Sponsoring Organization, or ISDC 2005 Sponsor) if you sign up before April 15. Included in this price are two conference registrations, two Gala Tickets, and a listing in the Conference Materials that all registered attendees will receive. Also, up to two six-foot draped tables and two chairs will be provided, if requested.
- \$10,000 per 8' deep x 10' wide freestanding display space in the premier main lobby location (discount if you are an NSS Chapter, Co-Sponsoring Organization, or ISDC 2005 Sponsor) if you sign up before April 15. Included in this price are four conference registrations, four Gala Tickets, and a listing in the Conference Materials that all registered attendees will receive. Also, up to two six-foot draped tables and two chairs will be provided, if requested.

Table and display locations will be determined by NSS.

For more information on exhibiting, please contact Melanie Weiner at 202-429-1600 or melanie@nss.org, today.

Sincerely,



Robert Goetz
ISDC 2005 Chair

1620 I Street, NW, Suite 615 Washington, DC 20006
202-429-1600 • Fax 202-463-8498 • <http://isdc.nss.org/2005>



EXHIBIT SCHEDULE
NSS ISDC 2005 CONFERENCE
MAY 19-22, 2005
SHERATON NATIONAL HOTEL, ARLINGTON, VA

WEDNESDAY, MAY 18, 2005

SET-UP TIME: 10:00 A.M. – 6:00 P.M.

THURSDAY, MAY 19, 2005

EXHIBIT HOURS: 8:00 A.M. – 6:00 P.M.

FRIDAY, MAY 20, 2005

EXHIBIT HOURS: 8:00 A.M. – 6:00 P.M.

SATURDAY, MAY 21, 2005

EXHIBIT HOURS: 8:00 A.M. – 5:00 P.M.

SUNDAY, MAY 22, 2005

EXHIBIT HOURS: 8:00 A.M. – 12:00 P.M.

TEARDOWN: 12:00 P.M. – 3:00 P.M.

Please note, times are subject to change.



NSS ISDC 2005 Conference
May 19 - 22, 2005 * Sheraton National Hotel, Arlington, VA
Exhibitor Contract Form

Upon receipt of a signed exhibitor contract, NSS will forward a confirmation letter to each exhibitor. A blank exhibitor product description form and an Exhibitor Registration form will be included. These forms should be filled out and returned to NSS as soon as possible, to guarantee inclusion in the final program.

Name of Firm: _____
 (as it is to appear in the program)

Contact Person: _____
 (all information will be sent to this person)

Address _____ City _____ State _____ Zip _____

Telephone _____ Fax _____

Email _____

Is this the first time your company is exhibiting at an ISDC? Yes No

Space Location Request: We prefer to not be placed near the following: _____

#	Exhibit Types	Fees	
		By 4/15/05	After 4/15/05
_____	6' Exhibit Table	\$ 750	\$ 850
_____	6' Exhibit Table – ISDC 2005 Sponsor	\$ 500	\$ 600
_____	6' Exhibit Table – Chapter/Co-Sponsoring Organization	\$ 200	\$ 250
_____	8'D x 10'W Freestanding Display Space	\$ 3,500	\$ 4,500
_____	8'D x 10'W Freestanding Display Space – ISDC 2005 Sponsor	\$ 2,000	\$ 3,000
_____	8'D x 10'W Freestanding Display Space – Chapter/Co-Sponsoring Organization	\$ 1,000	\$ 1,500
_____	8'D x 10'W Premier Freestanding Display Space	\$10,000	\$12,000
_____	8'D x 10'W Premier Freestanding Display Space – ISDC 2005 Sponsor	\$ 5,000	\$ 6,000
_____	8'D x 10'W Premier Freestanding Display Space – Chapter/Co-Sponsoring Org.	\$ 2,500	\$ 3,500

TOTAL \$ _____ (payment in full must accompany this application)

Payment Method:

Check Enclosed _____

Visa _____ Master Card _____ American Express _____ Discover _____

Account # _____ Exp. Date _____

Signature _____

FOR HOTEL RESERVATIONS, GO ONLINE TO <http://isdc.nss.org/2005/hotel.html>

Or CALL the Sheraton National Hotel at 1-703-521-1900.

Be sure to let reservations know you are with the NSS Conference to get the conference rate.

Rate \$109 + tax per night single/double occupancy

Reservations deadline April 20, 2005.

ISDC 2005 Exhibitor Terms & Conditions

APPLICATIONS & ELIGIBILITY - Application for exhibit space must be made on the printed form provided by NSS and contain the information requested. Exhibits of equipment, products, or services must enhance the purposes of the Association's meeting. Any producer or supplier whose goals and purposes do not conflict with those of NSS may apply. The Association reserves the right to refuse any applicant.

ASSIGNMENT OF SPACE – Table and/or Booth space will be assigned by NSS, and once determined, no exhibit will be moved except by mutual consent of both parties and by NSS.

BOOTHS - No part of any exhibit shall obstruct the view of the adjacent table(s) or booths or exceed the space allotted. Maintenance of the exhibit and space shall be the sole responsibility of the exhibitor. All parts of the exhibit must be self-contained and may not be in any way attached to the building.

DEFAULT OCCUPANCY - Any exhibitor failing to occupy space is not relieved of the obligation to pay for such space. The Association shall have the right to use such space as it sees fit.

PERSONNEL - All exhibit personnel are required to confine their activities within the exhibitor's assigned space.

USE OF SPACE - Exhibits shall be shown only in the official exhibit area. There shall be no displays in private suites or rooms. No exhibitor shall permit the use of any of the space allotted to them for the display of articles not normally sold by them. Co-participation by any other company must be with permission of NSS and subject to an additional charge of 25% of the total cost per booth. Permission shall be requested of NSS, and will be granted by NSS in writing as an addendum to this contract.

CONFLICTING MEETINGS & SOCIAL EVENTS - The exhibitor agrees not to extend invitations, call meetings, or otherwise encourage absence of convention participants during official meetings and activities. Hospitality suites may not be open during programs, including receptions and meal functions.

CANCELLATIONS - In the event of cancellation due to circumstances within the Association's direct control, the Association shall refund all collected payments. Cancellation for any cause by the exhibitor will be refunded (less a \$100 processing fee) if written notice is received by the Association at least 60 days prior to the convention. Cancellation should be sent via registered mail to: NSS, 1620 I Street NW, Suite 615, Washington, DC 20006.

RIGHT TO REMOVE PROPERTY - The Association reserves the right to remove from the hotel or convention hall premises any or all of the property of the exhibitor should the convention be cancelled or should the exhibitor violate any of the conditions of the Exhibitor Agreement. This right may be exercised without prior notice and without hearing or arbitration.

VIOLATIONS OF THE CONDITIONS - Any of the following actions by any exhibitor shall constitute a violation of the conditions of the Exhibitors Agreement:

1. Use of a display of equipment, products or services that varies in any significant way from the description on the Agreement.
2. Violation of any municipal, county, state or federal laws, rules or regulations, including safety codes.
3. Failure to follow the procedures prescribed herein.
4. Failure to remove its property from the hotel or convention area upon cancellation or completion of the convention.

LIABILITY - NSS undertakes no duty to exercise care, nor does it assume any responsibility for the protection and safety of the exhibitor, exhibitor personnel, property of the exhibitor, or property used in connection with the exhibit, from theft or damage or destruction by any cause. Any protection exercised by NSS shall be deemed purely gratuitous on its part and shall in no way be construed to make it liable for any loss or inconvenience by the exhibitor. The exhibitor agrees to indemnify and hold NSS and its agents harmless from all such claims and from all claims of liability of any nature whatsoever arising from the activities of the exhibitor or any of its representatives from the display or use of property of the exhibitor. NSS shall not be liable for any failure to deliver space due to circumstances beyond the direct control of the Association. Expected attendance is an estimate only and NSS makes no claims as to the actual attendance of the conference.

The exhibitor assumes all responsibility for any and all loss, theft or damage to exhibitor's display, equipment and other property while on the Sheraton National Hotel premises, and hereby waives any claim or demand it may have against the Starwood Hotels & Resorts Worldwide, Inc. or its affiliates arising from such loss, theft or damage. In addition, the exhibitor agrees to defend (if requested), indemnify and hold harmless NSS and Starwood Hotels & Resorts Worldwide, Inc. and the respective parent, subsidiary and other related or affiliated companies from and against any liabilities, obligations, claims, damages, suits, costs and expenses, including without limitation, attorneys; fees and costs, arising from or in connection with the exhibitor's occupancy and use of the exhibition premises or any part thereof or any negligent act, error or omission of the exhibitor or its employees, subcontractors or agents.

Hotel Liability: Exhibitor shall be fully responsible to pay for any and all damages to property owned by Starwood Hotels, its owners or managers that results from any act or omission of Exhibitor. Exhibitor agrees to defend, indemnify and hold harmless, the Sheraton National Hotel and Starwood Hotels and Resorts Worldwide, Inc., its owners, managers, officers or directors, agents, employees subsidiaries and affiliates, from any damages or charges resulting from Exhibitor's use of the property. Exhibitor's liability includes all losses, costs, damages, or expenses arising from or out of or by reason of any accident or bodily injury or other occurrences to any person or persons, including the Exhibitor, its agents, employees, and business invitees which arise from or out of the Exhibitor's occupancy and use of the exhibition premises, the Hotel or any part thereof.

INSTALLATION AND REMOVAL OF DISPLAYS- All displays must be erected and substantially ready for viewing by 8:00 am on Thursday, May 19, 2005. Goods and materials used in any display may not be removed from the exhibit area until the exhibition has been officially closed at 12:00 pm, Sunday, May 22, 2005, unless approved by NSS in writing and in advance of the show's opening date.

Exhibitor Firm/Organization Principal

_____ Date: _____

_____ Date: _____
Melanie Weiner, Exhibits Manager
National Space Society

Company/Organization Name